

Festival Syllabus for 2019



ROCHESTER AND NORTH KENT MUSIC AND DRAMA FESTIVAL

To be held on Saturday 27th April 2019
at

Rainham Mark Grammar School,
Pump Lane, Rainham, Gillingham, ME8 7AJ

Supported by:



***Entries must be received by
the Entry Secretary by
Saturday 16th February 2019***

Honorary President: The Reverend Canon Neil Thompson

Patron: The Worshipful, the Mayor of Medway

Chairman: Mrs C. Hubbard FRCS BA(Hons) LRAM

Membership of the Rochester and North Kent Music and Drama Festival Association

The Festival Association invites those who value its activities, and would like to help its work, to become *Members of the Festival Association* by making a minimum annual donation of £10.

Please send donations to the **Treasurer** (address below) using the form on page 38.

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**ROCHESTER AND NORTH KENT MUSIC AND DRAMA
FESTIVAL**

(Registered Charity No: 287764)

Website: rnkmdf.org.uk

To be held on Saturday 27th April 2019

at

**Rainham Mark Grammar School,
Pump Lane, Rainham, Gillingham, ME8 7AJ**

**With the Championship Concert to be held on
Saturday 11th May 2019**

Entries close: Saturday 16th February 2019

The Rochester and North Kent Music and Drama Festival is affiliated to:
*The British and International Federation of Festivals
for Music, Dance and Speech,*
of which **Her Majesty the Queen** is Patron.

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Chairman's letter to all performers, teachers and parents.

Hello all!

Really! Where does time fly to? Again I find myself extending an invitation to you and your friends to participate in the 2019 Festival. This year's Festival in April, was declared to be "The best ever!" We will do our very best to exceed your expectations next year! This success was due to many factors, but the venue plays a large part in this! It has also to be recognised that a well organised festival is an enjoyable festival and huge thanks are due to Emma McCarthy who, sadly, has had to relinquish the role of chief steward, due to heavy commitments at work and elsewhere. She will be greatly missed! We will also miss Lord David Brighthouse not only as a close personal friend, but also as our president for many years. He sadly lost his battle against terminal illness, this summer. We extend our love and sympathy to Mary, his widow and to the family, at this difficult time. We are delighted, however, to announce that our new president will be The Rev. Canon Neil Thompson, retired Precentor of Rochester Cathedral (the canon in charge of liturgical music); we are excited to welcome him on board. This will provide us with another musical expert, but more importantly a very nice man.

Of course, the committee has been working hard, on your behalf, all year. I thank them all from the bottom of my heart.

Please read through your syllabus thoroughly, as there are some changes. A personal request from me and Janet Wilkinson, our hard working secretary - could you PLEASE try NOT to leave your entries until the last minute as it is very difficult to meet the deadlines for the programme? Yes, there ARE deadlines, because if there are not sufficient entries for the festival, adjudicators need to be stood down, there is a cut off date for this and if not met, it will cost us a lot of money. As I am sure you are aware, we need to watch our finances.

Enjoy the syllabus and see you next April.

Very best wishes,

Christine

Christine Hubbard.

Chairman, Rochester and North Kent Music and Drama Festival

October 2018

Adjudicators

Music:

Graeme Humphrey (Piano and Instrumental)

Irene Grant-Jones (Vocal)

Elizabeth Childs (Vocal)

Speech and Drama:

Jenny Thornton

How the festival works

Festival Day

Soon after the closing date for entries, the volunteers on our committee start the task of putting together a programme for the day, fitting in all the entries for the classes. You will receive your programme, before the day, either by email or post.

When you arrive, please register at the Reception Desk. If any relatives or friends are coming with you, they will need to pay an admission charge to see you perform.

Your ticket(s) entitles you to come and listen to any of the classes in any room. Refreshments will be available in the canteen area, next to the Main Hall.

You must provide your own accompanist if you need one; a list of recommended accompanists can be found on page 30. Of course, these people will be very busy on the festival day itself, so it is important that you arrange to rehearse with them beforehand.

Small practice rooms, with pianos, will be available in the Music Block; a large warm-up room for choirs and ensembles will be available on the first floor of the main building.

When it comes to your class(es), make sure you are in the right room in good time. After all the performers for each class have finished performing, the adjudicator will talk about each of the performances, indicating what was especially good and what you could work on to improve. You will be given a mark, and if that is the highest mark in that class, you will win a medallion or trophy.

Please note that class trophies have not been included in this syllabus, they will be allocated before the festival and included in the programme.

Championship Concert

We offer the opportunity for the winners and high scorers to perform again in this special concert on Saturday 11th May 2019, where further trophies and prizes are awarded. For more information on this concert see Rule 17.

Please note:

If you are invited to perform in the Championship Concert and are unable to attend, it is imperative that you inform the Festival Secretary as soon as possible, due to the short time available to prepare the programme.

How to enter the festival:

By entering this Festival, you are giving consent to your information being collected and stored by the Festival. Please refer to the festival's GDPR Data Protection Policy on page 36.

Look through this syllabus and put together a list of classes you'd like to enter. You can enter anything from just one to six classes. It is possible to do even more than that, but this is not recommended!

Once you have chosen your classes, work out the fees for each class using the table. Then fill in the entry form supplied with this syllabus (please take care to complete the correct form for your chosen classes and sign the second page), or download it from the festival website, write a cheque and post them to the **Entry Secretary** (address below) to arrive by **Saturday 16th February 2019** at the latest. **When sending your entry, remember that there is a 50% discount for the fourth class entered.**

Payment of entry fees will also be accepted by bank transfer (BACS), please contact the **Festival and Entry Secretary**, by email, for details. Contact details below.

The Festival Association is a registered charity and, as such, the fees of performers and audience are all used to manage the Festival Association, and pay the costs of the festival and concert. All members of the committee (and helpers) are voluntary and unpaid.

The association is grateful to Medway Sunlight Rotary for a donation which has provided a limited fund to help entrants who may experience difficulty in paying their entry fees. If you feel that you may benefit from this, please contact the **Festival Secretary by 31st January 2019**. Any requests for assistance will be treated in the strictest confidence.

Contact address:

Festival and Entry Secretary

Mrs Janet Wilkinson

22 Friston Way

Rochester

ME1 2UU

Tel: 01634 316677

Email: rnkmdfestival1@virginmedia.com

IMPORTANT: Please ensure that you read the Conditions and Rules of Entry, on pages 28-32, and the Festival Safeguarding Policies, on pages 33-37, before submitting your entry.

CHORAL AND VOCAL CLASSES FOR ADULTS

For additional classes please see 'Classes for all ages'

This section is for performers who are aged 18 years or over.

The fee for choirs is **£20 for choirs of 10-20 people** and **£25 for choirs of 21 or more.**

All other fees are shown in the class details below.

1. Please arrange your own accompanist and state their name on the entry form.
2. **Recorded accompaniment is permitted in certain classes (see class details) and must be provided by entrants in CD format.**
3. Please see Rule 9 regarding copies in any class.
4. To conform to normal performance practice, competitors in the oratorio and lieder classes may sing from the music. A music stand will be provided, if required. **For all other classes, performers should sing from memory, without copies.**
5. All vocal classes are for either male or female competitors, unless otherwise stated.
6. Choirs must have more than one singer to each harmonic part.

**Please remember that entries must be received by the Entry Secretary by
Saturday 16th February 2019**

ADULT CHOIRS AND ENSEMBLES

Class No. And Time Limit	Class Title and Description	Fee
V1 12 mins	Senior Choirs: Single or mixed gender Own choice of two contrasting songs, in harmonised parts, with or without accompaniment. Barbershop type arrangements are not permitted in this class.	See Heading
V2 12 mins	Gospel or Church Choirs: Single or mixed gender Own choice of two contrasting sacred songs, in harmonised parts, with or without accompaniment.	See Heading
V3 12 mins	Barbershop Ensemble: minimum complement of 8 voices Own choice of two contrasting songs, in harmonised parts, with or without accompaniment.	£2 per singer
V4 10 mins	Bob Chilcott and/or John Rutter class: Minimum complement of 8 voices. Own choice of choral music, may be more than one piece.	£2 per singer
V5 12 mins	Vocal Ensemble: complement of 5-10 voices. Own choice of song (s), any voices in harmonised parts.	£2 per singer

Class No. And Time Limit	Class Title and Description	Fee
V6 5 mins	Vocal Duet: any combination of voices. Own choice of one song, in two harmonised parts. Each part should make a significant contribution to the performance. (Please be aware that songs from musicals, stage shows, operettas or films, etc. are not permitted in this class and should be entered in Class V7).	£10 (see note below)
V7 5 mins	Vocal Duet (Shows): any combination of voices. Own choice of one song, in two harmonised parts, from any musical, stage show, operetta or film, etc. Each part should make a significant contribution to the performance.	£10 (see note below)
V8 5 mins	Vocal Trio: any combination of voices. Own choice of one song, in three harmonised parts.	£12
V9 5 mins	Vocal Quartet: any combination of voices. Own choice of one song, in four harmonised parts.	£14
V10 8 mins	Barbershop Quartet: Own choice of two contrasting songs, in 4 harmonised parts.	£14

Note: For competitors entering **both Classes V6 and V7** a combined fee of £15 applies.

SOLO CLASSES FOR ADULTS

Please note that art songs are defined as:

‘Secular (non-sacred) songs, written for voice and piano and are often a setting of a text or poem.’
They do not include popular songs or material from the shows.

Class No. And Time Limit	Class Title and Description	Fee
V11 12 mins	Recital: Own choice of three contrasting art songs by any composer(s) and from any era.	£9
V12 7 mins	Operatic Aria: Own choice of operatic aria (with relevant recitative, if and where appropriate).	£9
V13 7 mins	Operetta: Own choice of aria from any operetta, by any composer (including Gilbert and Sullivan) and from any era.	£9

Class No. And Time Limit	Class Title and Description	Fee
V14 6 mins	Over 50s Class: Own choice of one song.	£9
V15 7 mins	Oratorio or Cantata Aria: Own choice of aria (with relevant recitative, if wished). Competitors may use a music score for this class. A music stand will be provided.	£9
V16 5 mins	Handel Song Class (not Oratorio or Cantata): Own choice of one song by Handel.	£9
V17 6 mins	Ivor Novello Class: Own choice of one Ivor Novello song.	£9
V18 5 mins	Sacred Song (not Oratorio or Cantata): Own choice of one sacred song.	£9
V19 7 mins	Lieder: Own choice of one song, by any recognised lied composer, to be sung in German. A short synopsis of the song should be given as an introduction. Performers may use a music score for this class. A music stand will be provided. <i>Please note that only the singer will be judged.</i>	£9
New Class V20 6 mins	Set Song: Entrants must sing one of the following: Where'er you Walk , by G.F. Handel or Silent Noon , by R. Vaughan Williams	£9
V21 6 mins	Songs from the Shows: Own choice of one song from any musical, stage show or film etc., from the 20th century onwards (except Disney songs). Please note that actions are to be encouraged in this class, but costumes or props are not permitted. Recorded accompaniment/backing tracks are permitted in this class.	£9
V22 5 mins	Popular Song: Own choice of one song from any commercial genre (e.g. Pop, Chart, R & B, Soul, Light Music, etc.). Recorded accompaniment/backing tracks are permitted in this class.	£9
V23 4 mins	Beginners: This class is intended for those who are fledgling performers.	£9

VOCAL CLASSES FOR CHILDREN AND YOUNG PEOPLE

For additional classes please see 'Classes for all ages'

This section is for performers who are in full- time education up to NC Year 13.

Fees are as follows:

Choirs: **£20 for choirs of 10-20 people and £25 for choirs of 21 or more and, for**

Solo classes: **£5 (up to NC Year 6), £6 (NC Years 7-9) and £8 (NC Years 10-13).**

All other fees are shown in the class details below.

1. Please arrange your own accompanist and state their name on the entry form. A piano is provided, but any instrument may be used for accompanying.
2. **Recorded accompaniment is permitted in certain classes (see class details) and must be provided by entrants in CD format.**
3. Please see Rule 9 on regarding copies in any class.
4. All performers should sing from memory, where possible.
5. All vocal classes are for either boy or girl competitors, unless otherwise stated.
6. Choirs must have more than one singer to each harmonic part.

**Please remember that entries must be received by the Entry Secretary by
Saturday 16th February 2019**

CHOIR AND ENSEMBLE CLASSES FOR CHILDREN AND YOUNG PEOPLE

Class No. and Time Limit	Class Title and Description	Fee
V30 12 mins	<p>School or Youth Choirs (NC Years 10-13): Own choice of two contrasting songs, with or without accompaniment (small percussion is permitted, if desired). This must be more music based as opposed to action, or dance, based. However, limited movement, within the performance area, is permitted.</p> <p>Recorded accompaniment/backing tracks are permitted in this class.</p>	See Heading
V31 6 mins	<p>School or Junior Choirs (up to NC Year 9): Own choice of two contrasting songs, with or without accompaniment (small percussion is permitted, if desired). This must be more music based as opposed to action, or dance, based. However, limited movement, within the performance area, is permitted.</p> <p>Recorded accompaniment/backing tracks are permitted in this class.</p>	See Heading

V32 7 mins	Vocal Duet (NC Years 10-13): any combination of voices. Own choice of one, or more, songs in two parts.	£10 (£5 each)
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SOLO CLASSES FOR CHILDREN AND YOUNG PEOPLE

Class No. and Time Limit	Class Title and Description	Fee
V33 7 mins	Classical Song (up to NC Year 4): Own choice of one, or more, songs.	£4
V34 7 mins	Classical Song (NC Years 5-6): Own choice of one, or more, songs.	£5
V35 7 mins	Classical Song (NC Years 7-9): Own choice of one, or more, songs.	£6
V36 7 mins	Classical Song (NC Years 10-13): Own choice of one, or more, songs.	£8
V37 5 mins	Sacred Song (up to NC Year 4): Own choice of one sacred song (not Oratorio or Cantata)	£4
V38 5 mins	Sacred Song (NC Years 5-6): Own choice of one sacred song (not Oratorio or Cantata)	£5
V39 5 mins	Sacred Song (NC Years 7-9): Own choice of one sacred song (not Oratorio or Cantata)	£6
V40 5 mins	Sacred Song (NC Years 10-13): Own choice of one sacred song (not Oratorio or Cantata)	£8
V41 5 mins	Lieder (NC Years 10-13): Own choice of one song, by any recognised lied composer, to be sung in German. A short synopsis of the song should be given as an introduction. Performers may use a music score for this class. A music stand will be provided. <i>Please note that only the singer will be judged.</i>	£8
V42 5 mins	Songs from the Shows (up to NC Year 6): Own choice of one song from any musical, stage show or film etc., from the 20th century onwards (except Disney songs). Please note that actions are to be encouraged in this class, but costumes or props are not permitted. Recorded accompaniment/backing tracks are permitted in this class.	£5

	Note: Please ensure that the chosen song is appropriate for the age of the singer.	
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Class No. and Time Limit	Class Title and Description	Fee
V43 5 mins	<p>Songs from the Shows (NC Years 7-9): Own choice of one song from any musical, stage show or film etc., from the 20th century onwards (except Disney songs). Please note that actions are to be encouraged in this class, but costumes or props are not permitted.</p> <p>Recorded accompaniment/backing tracks are permitted in this class.</p> <p>Note: Please ensure that the chosen song is appropriate for the age of the singer.</p>	£6
V44 5 mins	<p>Songs from the Shows (NC Years 10-13): Own choice of one song from any musical, stage show or film etc., from the 20th century onwards (except Disney songs). Please note that actions are to be encouraged in this class, but costumes or props are not permitted.</p> <p>Recorded accompaniment/backing tracks are permitted in this class.</p> <p>Note: Please ensure that the chosen song is appropriate for the age of the singer.</p>	£8
V45 5 mins	<p>Disney or other animated film song (up to NC Year 4): Own choice of one song from any animated film by Disney or any other film maker (e.g. Warner Brothers, etc.).</p> <p>Recorded accompaniment/backing tracks are permitted in this class.</p>	See Heading
V46 5 mins	<p>Disney or other animated film song (NC Years 5-6): Own choice of one song from any animated film by Disney or any other film maker (e.g. Warner Brothers, etc.).</p> <p>Recorded accompaniment/backing tracks are permitted in this class.</p>	See Heading

V47 5 mins	Disney or other animated film song (NC Years 7-9): Own choice of one song from any animated film by Disney or any other film maker (e.g. Warner Brothers, etc.). Recorded accompaniment/backing tracks are permitted in this class.	See Heading
V48 5 mins	Disney or other animated film song (NC Years 10-13): Own choice of one song from any animated film by Disney or any other film maker (e.g. Warner Brothers, etc.). Recorded accompaniment/backing tracks are permitted in this class.	See Heading
V49 5 mins	Popular Song (NC Years 7-9): Own choice of one song from any commercial genre (e.g. Pop, Chart, R & B, Soul, Light Music, etc.). Recorded accompaniment/backing tracks are permitted in this class.	£6
Class No. and Time Limit	Class Title and Description	Fee
V50 5 mins	Popular Song (NC Years 10-13): Own choice of one song from any commercial genre (e.g. Pop, Chart, R & B, Soul, Light Music, etc.). Recorded accompaniment/backing tracks are permitted in this class.	£8
V51 4 mins	Beginners: This class is intended for those who are fledgling performers.	£6







Dynamics is proud to announce the launch of Dynamics - The Medway Music Education Hub CIC! From April 2018, Dynamics CIC will be the Lead Partner of the Medway Music Education Hub, building on the success of music education in Medway.

Dynamics CIC is delighted to be recognised by Arts Council England as one of the top performing hubs in the country, ranked first for participation in its Wider Opportunities programmes.

In addition to its highly successful in-school programmes, Dynamics CIC works in close partnership with Medway Music Association to run Music Centres, Medway Ensembles, Holiday Courses, and Festivals and Concerts throughout Medway.

Please go to our websites to find out more about what is going on and how you can get involved!

Dynamics - The Medway Music Education Hub CIC - www.dynamicsmedway.co.uk
 Medway Music Association - www.medwaymusicassociation.co.uk

Supported using public funding by





VOCAL CLASSES FOR ALL AGES

This section is open to performers of all ages.

Please note that art songs are defined as:

‘Secular (non-sacred) songs, written for voice and piano and are often a setting of a text or poem.’

They do not include popular songs or material from the shows.

The fees for these classes depend on the age of the performer and are as follows:

Up to NC Year 6, £5; NC Years 7-9, £6; NC Years 10-13, £8 and adults, £9

Class No. and Time Limit	Class Title and Description	Fee
V60 5 mins	British Art Song: Own choice of one song by a British composer.	See Heading

V61 5 mins	Folk Song of any Nationality: Own choice of one folk song, with or without accompaniment.	See Heading
V62 5 mins	Jazz, Swing or Blues Song: Own choice of one song that fits into any of these categories. Recorded accompaniment/backing tracks are permitted in this class.	See Heading
V63 5 mins	Music Hall or Humorous Song: Own choice of one song from the Music Halls.	See Heading
V64 5 mins	Carol Class: Own choice of one traditional Carol.	See Heading
V65 5 mins	European Art Song: Own choice of one song by a European, not British, composer. (e.g. Cimarosa, Giordano, Paisiello, Scarlatti, etc).	See Heading
V66 5 mins	American song: Own choice of one song by an American composer. (e.g. Barber, Berlin, Bernstein, Gershwin, etc).	See Heading
V67 5 mins	French song: Own choice of one song by a French composer. (e.g. Fauré, Ravel, Debussy, etc).	See Heading
V68 5 mins	Shakespeare set to Music (NC Years 7-13): Own choice of one song, by any composer, from a work by William Shakespeare.	See Heading
V69 5 mins	Shakespeare set to Music (adults): Own choice of one song, by any composer, from a work by William Shakespeare.	See Heading
Class No. and Time Limit	Class Title and Description	Fee
V70 5 mins	Grade Class (Grades 1-4): for any age, any voice. Own choice of one song from any recognised Examination Board's current syllabus.	See heading
V71 5 mins	Grade Class (Grades 5 or 6): for any age, any voice. Own choice of one song from any recognised Examination Board's current syllabus.	See Heading
V72 5 mins	Grade Class (Grades 7 or 8): for any age, any voice. Own choice of one song from any recognised Examination Board's current syllabus.	See Heading
V73 5 mins	Songwriting Class: Entrants are invited to submit an original score of one song, which must be received by the Festival Secretary by Saturday 2nd March 2019 . Please ensure that the score is legible. The songwriter need not be the performer, although he/she will be expected to attend the performance.	See Heading
V74 5 mins	'Unplugged' Class: Own choice of one popular song which includes vocal(s) with acoustic instruments and/or percussion.	See Heading

PIANOFORTE CLASSES

1. The adjudicator will award marks for the overall performance, and will not necessarily take into account the technical difficulty of the piece performed.
2. 'Repeats' are optional (provided that the playing of a repeated section does not cause the performance to exceed the specified time limit).
3. If a piece qualifies for entry into more than one class, the competitor may choose which class to enter.
4. Please state the National Curriculum Year of the competitor on the entry form.

Notes for Grade Classes:

- i. Classes are 'own choice', but the standards set for each grade by the major Examination Boards should be used as a guide for the choice of piece in all classes.
- ii. The lower grades (up to Grade 6) are generally regarded as 'junior' classes; however, competitors of any age may enter these classes.
- iii. Competitors should not be of a higher standard than the grade of the piece chosen.
- iv. Competitors may play more than one piece per class provided that the total time for playing the pieces does not exceed the specified time limit.

**Please remember that entries must be received by the Entry Secretary by
Saturday 16th February 2019**

SOLO PIANOFORTE CLASSES

The fees for these classes depend on the age of the performer and are as follows:
Up to NC Year 6, £5; NC Years 7-9, £6; NC Years 10-13, £8 and adults, £9

Class No. and Time Limit	Class Title and Description	Fee
P1 5 mins	Pre-grades (Beginners): One or two contrasting pieces (not ragtime or jazz) may be played. An element of both hands together is expected. This class will be given a written adjudication, but no marks will be given.	£2
P2 3 mins	Grade 1 or 2 (not ragtime or jazz): Own choice of music of the appropriate standard.	See Heading
P3 4 mins	Grade 3 or 4 (not ragtime or jazz): Own choice of music of the appropriate standard.	See Heading
P4 5 mins	Grade 5 or 6 (not ragtime or jazz): Own choice of music of the appropriate standard.	See Heading
P5 6 mins	Grade 7 or 8 (not ragtime or jazz): Own choice of music of the appropriate standard.	See Heading

Class No. and Time Limit	Class Title and Description	Fee
P6 6 mins	Popular Music (up to NC Year 13): Any arrangement of a popular song, or an extract from a musical or show.	See Heading
P7 6 mins	Popular Music (adults): Any arrangement of a popular song, or an extract from a musical or show.	See Heading
P8 2 mins	Ragtime, Jazz or Swing (Grade 1 or 2): Own choice of music of the appropriate standard.	See Heading
P9 3 mins	Ragtime, Jazz or Swing (Grade 3, 4 or 5): Own choice of music of the appropriate standard.	See Heading
P10 8 mins	Classical Sonata: Own choice of one movement from any sonata of the 'Classical' period (c. 1750-1815).	See Heading
P11 8 mins	Romantic Class: Own choice of any work by a composer of the 'Romantic' period (c. 1830-1900).	See Heading
P12 8 mins	Baroque Class: Own choice of work by any Baroque composer (e.g. Bach, Handel, Purcell, etc).	See Heading
P13 8 mins	French Impressionist: Own choice of work by any 'Impressionist' composer (e.g. Debussy, Satie, Ravel, etc).	See Heading
P14 8 mins	Modern piano music: Own choice of any piano work from c. 1910 onwards.	See Heading
P15 12 mins	Advanced Class (beyond Grade 8): Own choice of one, or two, pieces by any composer(s). The chosen works must be above Grade 8 standard.	See Heading
P16 5 mins	Non-competitive class: This class is for entrants of any age and standard. This class will be given a written adjudication, but no marks will be given.	£2
P17 Approx. 4 mins	Piano improvisation: This class is for performers of all ages, playing in any style. The adjudicator will specify the subject matter on the day.	See Heading

PIANOFORTE DUET CLASSES

Class No. and Time Limit	Class Title and Description	Fee
P18 5 mins	Piano duet with a teacher: Own choice of work, the performer will be expected to play the 'primo' part. The overall performance will be judged.	£5
P19 5 mins	Piano duet with another entrant (up to NC Year 6): Own choice of work, both performers will be judged.	£10
P20 5 mins	Piano duet with another entrant (NC Years 7-13): Own choice of work, both performers will be judged.	£10
P21 5 mins	Piano duet with another entrant (Adults): Own choice of work, both performers will be judged.	£10

INSTRUMENTAL CLASSES

This section is open to performers of all ages.

Recorded accompaniment is permitted in these classes, if desired, and must be provided by entrants in CD format.

1. All classes are deemed to be junior classes up to Grade 6. Thereafter, they are deemed to be advanced classes.
2. Players of any instrument may enter any appropriate class for the standard currently achieved, except in examination grade classes. Entrants should enter the grade class which they are working towards.
3. All classes are "own choice" for music to be played.
4. It is desirable to play from memory, if possible.
5. If entrants decide to play unaccompanied, please indicate this on the entry form.
6. The adjudicator will be looking for an overall musical performance in all classes, including the "grade" classes, not just technical accomplishment.
7. A copy of the music must be provided for the adjudicator and the accompanist must play from an original and authentic purchased printed copy. See Rule 9 on page 29.

The fees for solo classes depend on the age of the performer and are as follows:

Up to NC Year 6, £5; NC Years 7-9, £6; NC Years 10-13, £8 and adults, £9

Group classes: Duets: £10 Trios: £12 Quartets: £15 5-20 people: £20

**Please remember that entries must be received by the Entry Secretary by
Saturday 16th February 2019**

Class No. and Time Limit	Class Title and Description	Fee
I1 4 mins	Adult Beginners: those who have been playing for less than a year. Own choice of music, performed on any instrument other than piano, with or without accompaniment.	See Heading
I2 4 mins	Junior Beginners: those who have been playing for less than a year. Own choice of music, performed on any instrument other than piano, with or without accompaniment.	See Heading
I3 5 mins	Solo performance (up to Grade 4): Own choice of music (other than jazz, swing, blues or ragtime), to be performed on any woodwind, brass, percussion or stringed instrument (except guitar, see classes I11, I12 and I13), with or without accompaniment.	See Heading
I4 7 mins	Solo performance (Grades 5-8): Own choice of music (other than jazz, swing, blues or ragtime), to be performed on any woodwind, brass, percussion or stringed instrument (except guitar, see classes I11, I12 and I13), with or without accompaniment.	See Heading
I5 10 mins	Solo performance (above Grade 8): Own choice of music (other than jazz, swing, blues or ragtime), to be performed on any woodwind, brass, percussion or stringed instrument (except guitar, see classes I11, I12 and I13), with or without accompaniment.	See Heading
I6 8 mins	Jazz, Swing or Blues solo: Own choice of music, to be performed on any instrument, with accompaniment.	See Heading
I7 3 mins	Duet (up to Grade 4): Own choice of music to be performed on any combination of instruments, other than pianos.	£8 (£4 each)
I8 5 mins	Duet (Grade 5-8): Own choice of music to be performed on any combination of instruments, other than pianos.	£10 (£5 each)
I9 8 mins	Duet (above Grade 8): Own choice of music to be performed on any combination of instruments, other than pianos.	£10 (£5 each)
I10 6 mins	Instrumental Ensemble: Own choice of music for three or more players, including piano if desired.	See Heading
I11 5 mins	Classical Guitar solo (Beginners – up to Grade 3): Own choice of one, or two contrasting, piece(s).	See Heading
I12 7 mins	Classical Guitar solo (Intermediate – Grades 4-6): Own choice of one, or two contrasting, piece(s).	See Heading
I13 7 mins	Classical Guitar solo (Advanced – Grades 7-8): Own choice of one, or two contrasting, piece(s).	See Heading
I14 5 mins	Acoustic Guitar solo (Beginners – up to Grade 3): Own choice of one, or two contrasting, piece(s).	See Heading
I15 7 mins	Acoustic Guitar solo (Intermediate – Grades 4-6): Own choice of one, or two contrasting, piece(s).	See Heading

Class No. and Time Limit	Class Title and Description	Fee
I16 7 mins	Acoustic Guitar solo (Advanced – Grades 7-8): Own choice of one, or two contrasting, piece(s).	See Heading
I17 7 mins	Guitar duet or trio (classical or acoustic): Own choice of one, or two contrasting, piece(s) for two or three players.	See Heading
I18 5 mins	World Music class: Own choice of non-standard/non-Western music.	See Heading



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Music is central to King's Rochester. As the oldest Cathedral Choir school in the world, music permeates weekly life from Nursery to Sixth Form.

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We aim to bring music to life at King's Rochester, whether our pupils are specialists or enthusiasts.

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SPEECH AND DRAMA CLASSES

Rules for all classes

Please see the DRAMA section for additional notes for DRAMA classes

1. Copyright agreement: Rochester and North Kent Festival has entered into an agreement through the British and International Federation of Festivals with the Authors' Licensing and Collecting Society. This means that competitors do not have to seek copyright permission for any poetry, prose or solo dramatic items performed, to a time limit of 10 minutes. Authors will be directly reimbursed as a consequence of their work being performed at the festival. However, duologues and group dramatic items are not covered by this agreement, and copyright permission for items by a published playwright should be sought by performers at the time of entry.
2. Solo dramatic items must be announced with title and author at the time of performance to qualify for copyright indemnity, and the competitor must not change the words or gender of the character.
3. Photocopying of verse and prose: An agreement has been reached with the Copyright Licensing Agency that a copy of own choice poetry, verse or prose may be made for the adjudicator's use.
4. **IMPORTANT:** All performances of verse, poetry or sonnets must be performed from memory.
5. Language liable to cause offence must not be used in any class.
6. Non-observance of these rules may lead to disqualification.

IMPORTANT: Please refer to rule 5 regarding time limits.

The fees for these classes depend on the age of the performer and are as follows:

Solo classes: up to NC Year 13, £3; adults £6

Group classes: up to 10 persons, £2 per person; 10-20 persons, £20

**Please remember that entries must be received by the Entry Secretary by
Saturday 16th February 2019**

SPEECH CLASSES

Class No. and Time Limit	Class Title and Description	Fee
S1 5 mins	Verse speaking (adults): Own choice of verse on any theme.	See heading
S2 2 mins	Verse speaking (NC Year 1-3): 'Squirrel' or 'Ice-skating' by Mary Ann Hoberman.	See heading
S3 2 mins	Verse speaking (NC Years 4-6): 'The Dark' by James Carter.	See heading

Class No. and Time Limit	Class Title and Description	Fee
S4 3 mins	Verse speaking (NC Years 7-9): Own choice of verse on the theme of 'The Environment'.	See Heading
S5 4 mins	Verse speaking (NC Years 10 and 11): Own choice of verse on the theme of 'The Environment'.	See Heading
S6 4 mins	Verse speaking (NC Years 12 and 13): Own choice of verse on the theme of 'The Environment'.	See Heading
S7 4 mins	Humorous verse (adults): Own choice on any subject. Language or content must not give offence.	See Heading
S8 3 mins	Humorous verse (up to NC Year 13): Own choice on any subject. Language or content must not give offence.	See Heading
S9 5 mins	Narrative Prose (adults): Read aloud a passage from any fiction book.	See Heading
S10 2 mins	Narrative Prose (NC Year 1-3): Read aloud a passage from any book by Dick King-Smith.	See Heading
S11 2 mins	Narrative Prose (NC Years 4-6): Read aloud a passage from any book by Anne Fine.	See Heading
S12 3 mins	Narrative Prose (NC Years 7-9): Read aloud a passage from any fiction book.	See Heading
S13 3 mins	Narrative Prose (NC Years 10 and 11): Read aloud a passage from any fiction book.	See Heading
S14 4 mins	Narrative Prose (NC Years 12 and 13): Read aloud a passage from any fiction book.	See Heading
S15 2 mins	Religious reading (NC Years 3-6): Own choice of reading from a Holy Book of any faith. Any version of the chosen Holy Book is acceptable, but readings must be in English.	See Heading
S16 3 mins	Religious reading (NC Years 7-9): Own choice of reading from a Holy Book of any faith. Any version of the chosen Holy Book is acceptable, but readings must be in English.	See Heading
S17 4 mins	Religious reading (NC Years 10-13): Own choice of reading from a Holy Book of any faith. Any version of the chosen Holy Book is acceptable, but readings must be in English.	See Heading
S18 4 mins	Religious reading (adults): Own choice of reading from a Holy Book of any faith. Any version of the chosen Holy Book is acceptable, but readings must be in English.	See Heading
S19 2 mins	A reading from a book by Charles Dickens (NC Years 3-7): Own choice of passage from 'David Copperfield' – editions of Dickens' books for children are published by Real Reads Ltd (www.Realreads.co.uk).	See Heading
S20 3 mins	A reading from a book by Charles Dickens (NC Years 8-10): Own choice of passage from 'David Copperfield' – editions of Dickens' books for children are published by Real Reads Ltd (www.Realreads.co.uk).	See Heading

Class No. and Time Limit	Class Title and Description	Fee
S21 4 mins	A reading from a book by Charles Dickens (NC Years 11-13): Own choice of passage from 'David Copperfield'. Please note that the original text should be used.	See Heading
S22 4 mins	A reading from a book by Charles Dickens (adults): Own choice of passage from 'Nicholas Nickleby'. Please note that adults should read from the original text.	See Heading
S23 5 mins	Speakers Corner (up to NC Year 9): Competitors may speak on any topic, which must be stated on the entry form. However, they must introduce their topic on the day as it will not be included in the programme. No notes are allowed and the competitor must speak from memory.	See Heading
S24 5 mins	Speakers Corner (NC Years 10-13): Competitors may speak on any topic, which must be stated on the entry form. However, they must introduce their topic on the day as it will not be included in the programme. No notes are allowed and the competitor must speak from memory.	See Heading
S25 5 mins	Speakers Corner (Adults): Competitors may speak on any topic, which must be stated on the entry form. However, they must introduce their topic on the day as it will not be included in the programme. No notes are allowed and the competitor must speak from memory.	See Heading
S26 6 mins	Public Speaking (up to NC Year 13): The subject is, ' <i>University education should be free</i> '	See Heading
S27 6 mins	Public Speaking (adults): The subject is, ' <i>Parents should be allowed to take children out of school, during term time, for an educational holiday</i> '	See Heading
S28 3 mins	Paired newsreaders (NC Years 5-6): Prepare a news bulletin and present it as a team.	See Heading
S29 3 mins	Paired newsreaders (NC Years 7-9): Prepare a news bulletin and present it as a team.	See Heading
S30 3 mins	Write and read your own composition (NC Years 1-6): Write your own composition of no more than 500 words. Compositions must be sent to the Festival Secretary by Saturday 2nd March 2019.	See Heading
S31 3 mins	Verse Composition (for all ages): Performers to compose their own poem on any theme. This must be sent to the Festival Secretary by Saturday 2nd March 2019. Entrants must perform their own work. Language and content must not give offence.	See Heading

DRAMA CLASSES

Additional notes for Drama classes:

1. Please read the notes regarding copyright at the beginning of the Speech and Drama Classes section.
2. Performers may request a table and chair(s) to be available for the performance. Small hand props are allowed, and simple costumes can be worn over the clothes that the competitors are wearing.
3. A copy of the text (where relevant) must be submitted to the **Festival Secretary** by **Saturday 2nd March 2019**.
4. An introduction, not exceeding one minute, must be given to set the scene.

The fees for these classes depend on the age of the performer and are as follows:

Solo classes: Up to NC Year 13, £3 per performer; Adults, £6 per performer.

Group classes: Up to 10 persons, £2 per person; 11-20 persons, £20

**Please remember that entries must be received by the Entry Secretary by
Saturday 16th February 2019**

Class No. and Time Limit	Class Title and Description	Fee
D1 3 mins	Audition pieces (NC Years 3-6): Own choice of solo dramatic performance. Language and content must not give offence.	See Heading
D2 4 mins	Audition pieces (NC Years 7-9): Own choice of solo dramatic performance. Language and content must not give offence.	See Heading
D3 5 mins	Audition pieces (NC Years 10-13): Own choice of solo dramatic performance. Language and content must not give offence.	See Heading
D4 6 mins	Audition pieces (adults): Own choice of solo dramatic performance. Language and content must not give offence.	See Heading
D5 4 mins	Shakespeare Speech (up to NC Year 13): Own choice of speech from any play by William Shakespeare.	See Heading
D6 6 mins	Shakespeare Speech (adults): Own choice of speech from any play by William Shakespeare.	See Heading
D7 10 mins	Shakespeare Scene (up to NC Year 13): Performances for any number of players, from two upwards, of an extract from any play by William Shakespeare.	See Heading

Class No. and Time Limit	Class Title and Description	Fee
D8 10 mins	Shakespeare Scene (adults): Performances for any number of players, from two upwards, of an extract from any play by William Shakespeare.	See heading
D9 10-15 mins	Acted scenes for groups (NC Years 3-6): Performances for any number of players, from two upwards, of an extract from any play.	See heading
D10 10-15 mins	Acted scenes for groups (NC Years 7-9): Performances for any number of players, from two upwards, of an extract from any play.	See heading
D11 10-15 mins	Acted scenes for groups (NC Years 10-13): Performances for any number of players, from two upwards, of an extract from any play.	See heading
D12 Up to 15 mins	Acted scenes for groups (adults): Performances for any number of players, from two upwards, of an extract from any play.	See heading
D13 10-15 mins	Acted scenes for groups – original composition (NC Years 3-6): Performances for any number of players, from two upwards, of an original composition by one or more of the competitors. Language and content must not give offence.	See heading
D14 10-15 mins	Acted scenes for groups – original composition (NC Years 7-9): Performances for any number of players, from two upwards, of an original composition by one or more of the competitors. Language and content must not give offence.	See heading
D15 10-15 mins	Acted scenes for groups – original composition (NC Years 10-13): Performances for any number of players, from two upwards, of an original composition by one or more of the competitors. Language and content must not give offence.	See heading
D16 10-20 mins	Acted scenes for groups – original composition (adults): Performances for any number of players, from two upwards, of an original composition by one or more of the competitors. Language and content must not give offence.	See heading
D17 10-15 mins	Radio Play: Performances for two or more players of any ages, of an extract from any play for the radio. Any portable props needed to produce sound effects are permitted.	See heading
D18 10-15 mins	Radio Play (original composition): Performances for two or more players of any ages, of an original composition, by one or more of the competitors, of a play suitable for radio broadcast. Any portable props needed to produce sound effects are permitted. Language and content must not give offence.	See heading
D19 5 mins	Mime for two persons: Own choice of work, without audible articulation. The subject will be descriptive and announced by the performers. No costumes or make-up are allowed, a chair may be used if required.	See heading

Be a part of something really worthwhile!

Our festival gives people of all ages and abilities the opportunity to display and expand their talent for a huge range of styles of music, speech and drama.

There is a great “buzz” in the air on festival day, but there is also a huge reward in being part of making it happen; and you can be a part of that. How big a part you play in making this event happen is entirely up to you: no contribution of time or effort is too small to be received with heartfelt thanks.

Don't have much time available? Perhaps you could come along on the day before Festival Day and help with setting up. Good with words? Perhaps write us a blog. Good organiser? Our committee always needs such people, and you don't have to attend loads of meetings.

Good with people? Our stewards work three to a room to help things run smoothly, so they are part of a mutually supportive team, no one is dropped in at the deep end, and the atmosphere is relaxed and fun. **If you would like to be considered as a steward, please contact the Festival Secretary:**

Mrs Janet Wilkinson
22 Friston Way
Rochester
ME1 2UU
rnkmdfestival1@virginmedia.com

Anyone wishing to help will need to attend a training evening, on a date to be advised (usually two weeks before the festival).

So, there you have it, the chance to see and hear great talent being displayed, and know that YOU were an important part of making it happen. We would love to hear from you.

Conditions and Rules of Entry:

Please read carefully and thoroughly

1. THE FESTIVAL

- a) The festival is for AMATEUR performers only. An amateur is someone who does not derive their livelihood from the branch of performance, defined by the class title, in which they seek to enter the festival. This rule also applies to ensembles.
- b) Professionals are allowed to take part as conductors and accompanists in all classes.
- c) For the sake of clarification an 'adult' class should not be interpreted or mistaken for an 'open' class.
- d) Please note that all junior classes are for boys or girls, and all adult classes are for male or female, unless the class name or class rules indicate otherwise. Please contact the **Festival Secretary** if in doubt.

2. FESTIVAL ENTRY

- a) The closing date for entries is **Saturday 16th February 2019**.
- b) An entry form will be sent with this syllabus (and is also downloadable from the website), and should be completed in full, with titles and composers/authors also entered where "own choice" classes are being entered. Entries must be received by the **Festival and Entry Secretary** by the closing date.

Entries received after the closing date will not be accepted under any circumstances.

It is advisable to keep a copy of your entry, and teachers entering multiple entries may photocopy the entry form (please use a separate form for each entrant). The total fees for each class must accompany the form. Receipts will not be sent unless requested and a SAE enclosed.

- c) No person will be allowed to enter more than once in any one solo class. Similarly, no ensemble or group may enter a class more than once. However, any individual may compete more than once with another group. **No performance piece may be entered in more than one class.**

d) Competitors may not enter a class which they have won in the three consecutive years prior to 2019.

- e) Performers are recommended not to apply for more than six solo classes in any one festival. This is to ensure that we are able to create a timetable without clashes.

3. NC Year

This is the National Curriculum year of the performer **on the day of the festival**. As NC Year 13 includes 18 year olds, adults are deemed to be 19 years of age and above. The NC Year must be stated on the entry form, or "adult" for entrants aged 19 or over.

4. PERFORMANCE STANDARD

For all classes, the standard entered should not be lower than the performer's general capability, which may be higher than that achieved by examination. Entry into a grade above as a means of development is to be encouraged. However, entry into a lower grade is not acceptable. In ensemble classes, performers with different grades achieved are expected to compete at the higher level.

Please note it is expected that performers do not repeat the same performance items from the previous year, because they have 'own choice' for most classes. **Please enter something which you have not performed in the previous 3 years.**

5. PERFORMANCE TIME

The time limit shown in this syllabus for each class is the maximum allowed for each performance. For "own choice" classes, please try to find pieces that will last at least two thirds of the time allowance, but ensure you do not exceed the time limit. Performance time is deemed to start at the beginning of the performer's introduction. Please note: the time stated is performance time only. On Festival Day, the timetable will include extra time for the adjudicator to write his/her remarks on the mark sheets, and also for the performer(s) to move to the performance area, tune instruments, etc.

6. CHOSEN PIECES ON ENTRY FORMS

Please note that, except where indicated in individual class rules, we do not require performers to send copies of performance pieces to the secretary for the adjudicator. A copy must be handed to the adjudicator when performers are about to perform. **Also, details of the chosen performance piece, i.e. the title and composer or author, must be included on the entry form which should be sent to the Entry Secretary by Saturday 16th February 2019.** Songwriting and Verse Compositions should be received by the **Festival Secretary by Saturday 2nd March 2019.**

7. ADJUDICATORS

The adjudicators have the right to stop and mark any performance when the time limit has been reached. Exceeding the time limit may lead to disqualification. The adjudicator's decision will be regarded as final. No performer, teacher or interested party may discuss any aspect of the festival with an adjudicator before, during or after classes, except at the invitation of an adjudicator.

8. THE FESTIVAL COMMITTEE

The Festival Committee reserves the right to:

- a) refuse any proposed entry regarded as unsuitable for that class.
- b) restrict the number of entries to a level that can be dealt with adequately.
- c) appoint replacement or additional adjudicators and to alter, modify, or cancel any of the arrangements detailed in this syllabus.
- d) withhold trophies in any class where, in the opinion of the adjudicator, a sufficiently high standard of performance has not been achieved.
- e) stop and disqualify any performer(s) observed by festival staff to be receiving coaching in any shape or form during their performance.
- f) merge classes in order to ensure efficient programming.
- g) reallocate trophies on the basis of class entries.

9. COPYING MUSIC

a) Adjudicator's copies:

Performers must provide a copy and hand it to the adjudicator before the beginning of the performance item.

Performers are reminded that it is illegal to photocopy (or copy by any other means) works which are copyright, without permission of the copyright holder. The festival and the adjudicator(s) may refuse copied items where the competitor cannot produce evidence of permission to copy.

A Revised Code of Practice, issued on behalf of the Music Publishers Association, authorises the copying of any work, published in volumes only, for the adjudicator. The accompanist must only play from an authentic purchased copy (or legal photocopy). The Music Publishers Association's website can be found at <http://www.mpaonline.org.uk> and you can telephone 0207 580 0126.

In a few publications by the Associated Board of the Royal Schools of Music the phrase “*Reprinted by permission for use only in connection with the Examinations of the Royal Schools of Music...*” appears at the bottom of the page. You must obtain permission from the copyright owner before performing these pieces at the festival.

b) Copying Verse/Poetry and Prose:

A copy of the chosen text must be provided for the adjudicator by the performer. The Copyright Licensing Agency (CLA) encourages respect for copyright licenses. A CLA licence allows copying from most books, periodicals and journals published in the UK. This does not apply to music. Festivals may copy as many items as they wish, but under the CLA standard licence they may only make up to nine copies of each item.

10. ACCOMPANISTS

Performers must provide their own accompanists. There is a list of suggested accompanists below. You must enter the name of your accompanist on the entry form. Entries will not be accepted without this information.

Recommended accompanists:

Kerne Clemence:	07785 502173 (Lives in Tenterden)
Garon Heslop:	garonheslop@btinternet.com (Lives in East Maidstone)
Liz Ost:	07714 501610 (Lives in Rainham)
Janet Stone:	janetstone24@hotmail.com (Lives in Medway)
Peter Wilson:	01322 864390 or 07901 580754 (Lives in South Darenth)

It is the responsibility of the performer, or teacher of a performer, to contact an accompanist to arrange rehearsal time before the entry form is submitted. A photocopy of the chosen piece should be sent to the accompanist by the date requested by the accompanist, but in any case as soon as possible. Accompanists will charge an appropriate fee for the amount of rehearsal time needed, plus the performance time on the day of the festival. This may be reflected in the level of the class entered, and the amount of preparation time required by the accompanist to rehearse with the performer. Please recognise that an agreement, once made, should be honoured, including any rehearsal and preparation time that the accompanist has incurred at any stage, if the performer has to withdraw on the day of performance. **Contact the Festival Secretary if you need further help or advice.**

11. PROGRAMMES AND TICKETS

The programme will be sent to performers about three or four weeks before the festival date. Performers should collect their tickets, on the day of the festival, from the **Reception Desk**; these will have the performer’s name, class number and time of the class written on them. **Performers will not be admitted to any class without their tickets being presented to the Door Steward.**

12. SINGLE ENTRY CLASSES

The Festival Committee may choose to amalgamate classes that have only one entry. Performers affected will be notified, should this occur, and will be offered the option of withdrawal. Entry fees cannot be refunded.

13. TROPHIES and MEDALLIONS

Last year’s winners are reminded that trophies must be returned to the **Trophy Secretary by the first week of March 2019**. The **2019** trophy winners should return their trophies to the **Trophy Secretary by the first week of March 2020**. Please telephone the **Trophy Secretary** first (contact details are

inside the front cover) before returning any trophies. The festival cannot undertake to collect them from you. Please ensure trophies are carefully protected from damage and are clean when returned. If there is room on the trophy, performers are allowed to have their name professionally engraved at their own expense. Medallions remain with the winners.

14. CERTIFICATES

Certificates are awarded for the first three places in all classes. However, children may request a certificate even if they did not come within the first three places. Certificates are to be collected from the Festival Office and will be available about half an hour after the class has finished.

15. MARKS

The Marking Scheme is as follows:

Marks awarded	Category	Explanation
75 to 77	Fair	A performance limited in its communication
78 to 80	Moderate	A performance showing development of technique and/or communication
81 to 83	Merit	A capable performance showing some artistic appreciation
84 to 86	Commended	A convincing performance, both technically and artistically
87 to 89	Distinction	An excellent performance, both technically and artistically
90 plus	Outstanding	An exceptional performance, both technically and artistically

Please note that trophies and medallions will only be awarded to class winners achieving 85 marks or more.

16. ADMISSION TO THE PUBLIC

Members of the public may be admitted to all competition rooms during the day.

Charges for admission:

Festival Day: Adults: All-day admission £7.50 (both morning and afternoon sessions)

Morning or afternoon session only £5.00

Children (under 18): No Charge.

Championship Concert:

Adults: £5.00 each. **Children (under 18):** No Charge.

Please note that there is no charge for Championship Concert performers.

17. THE CHAMPIONSHIP CONCERT

The concert will take place on Saturday 11th May 2019.

- a) **Winners of all classes who attain a minimum of 87 marks (Distinction)** are eligible to perform again at the Championship Concert and compete again for further trophies.
- b) **Winners of music classes:** If you take part in the Championship Concert, you will need your accompanist to play for you. Please make sure your accompanist will be available. If this is not the case, please notify the **Festival Secretary** as soon as possible, so they can assist in finding an alternative accompanist.

Please note:

If you are invited to perform in the Championship Concert and are unable to attend, it is imperative that you inform the Festival Secretary as soon as possible, due to the short time available to prepare the programme.

18. COMPLAINTS

Complaints or objections relating to the festival will only be considered if submitted in writing to the **Festival Secretary**. The address can be found at the beginning of this syllabus.

19. THE DECISION of the committee on all matters arising out of, or not specifically covered in, these regulations is final.

20. RECORDING

The use of tape and other recorders, cameras, and video equipment (including mobile phones) by any member of the audience is not permitted.

However, schools entries will, with prior permission from the festival, be able to film their students for exam assessment and to go towards the practical facets of their examinations (GCSE, A level or BTEC, for example). Any school staff wishing to take advantage of this opportunity must contact the Festival Secretary by 31st March 2019.

Policies of the Rochester and North Kent Music and Drama Festival

Equal Opportunities Policy

The Constitution of the Festival specifically states that the festival is open to anyone who wishes to perform and compete and who meets the requirements of Rule 1. Restrictions as to age or standard in some classes are clearly stated.

We ask that if a performer has a disability and requires assistance they should inform the **Entry Secretary** at the time of entry. This is so we can aim to meet the specific needs of that person.

Child Protection Policy

The British and International Federation of Festivals for Music, Dance and Speech works for amateur festivals everywhere to help create thousands of educational performance opportunities for children and young people each year.

The Federation, and its member festivals, are committed to ensuring safe environments for children and young people and believe that it is always unacceptable for a child or young person to experience abuse of any kind. We recognise our responsibility to safeguard the welfare of all children and young people, by a commitment to recommend best practice which protects them.

This policy applies to our Board of Trustees, paid staff, adjudicator members, volunteers, students or anyone working on behalf of the Federation and its member festivals.

We recognise that:

- the welfare of the child/young person is paramount
- all children, regardless of age, disability, gender, racial heritage, religious belief, sexual orientation or identity, have the right to equal protection from all types of harm or abuse
- working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare

The purpose of the policy:

- to provide protection for the children and young people who participate in our festivals, including the children of festival members
- to provide staff and volunteers with guidance on procedures they should adopt in the event that they suspect a child or young person may be experiencing, or be at risk of, harm

We will seek to safeguard children and young people by:

- Valuing them, listening to and respecting them
- Adopting child protection guidelines through procedures and safe working practice for staff and volunteers
- Recruiting staff and volunteers safely, ensuring all necessary checks are made
- Sharing information about child protection and safe working practice with children, parents, staff and volunteers
- Sharing information about concerns with agencies who need to know, and involving parents and children appropriately

- Providing effective management for staff and volunteers through supervision, support and training

The Federation will review this policy each year in November in line with Safe Network Guidance, or sooner in light of any changes in legislation or guidance. All changes will be communicated to our member festivals in time for the start of the new festival year.

Creating Safer Festivals for Everyone

The Federation and its member festivals use the following policies and procedures to create **Safer Festivals** for everyone:

1. A single, definitive Child Protection Policy adopted by all Federation Festivals.
2. One, or more, designated Festival Safeguarding Officers (FSO) appointed for each Federation Festival. The FSO for the Rochester and North Kent Music and Drama Festival is:

Dr D.C. Hubbard

who will be available at, or via, the **Reception Desk** on Festival Day.

3. Best practice advice in the form of **Safe Working Practice** and **Festival Child Protection** leaflets, with training for all festival staff and volunteers, including clear reporting procedures for anyone with a concern about a child.
4. Appropriate recruitment and induction procedures for all new festival staff and volunteers responsible for providing safe environments for everyone attending or performing at a Federation Festival.
5. All festival personnel wear an official RNKMDFA badge. All teachers, parents, guardians and carers are asked to report all incidents of any nature to anyone wearing a RNKMDFA badge, or to go directly to the Festival Office, if required. All reported incidents will be handled in accordance with the **Safe Working Practice** and **Festival Child Protection** best practice advice. In addition, we will ensure the availability of a quiet area/room where concerns can be expressed in private.
6. For the duration of a festival all teachers, parents, guardians and carers are responsible for the continuous care and supervision of their own children/pupils. If they are unable to attend personally, they must delegate their responsibilities to an identified adult and ensure that their children/pupils are aware of the identity and name of the person responsible for their care. This includes supervision throughout all festival venues, practice and changing areas that may be provided. The festival cannot take responsibility for any property left unattended.
7. **No unauthorised photography, audio or video recording of children and young people is allowed at our festivals. Where parents, guardians or carers do not wish**

photographs to be taken at all, then the responsible adult attending should ensure that their child is not included in official photographs. There is a section on the entry form for permission for official photographs.

8. Some children and vulnerable adults may have specific needs in order to take part. If this is the case we ask the responsible teachers, parents, guardians and carers to contact the festival organisers prior to arrival. The festival actively seeks, wherever possible, to meet these needs but must know beforehand in order to prepare support, or to advise that help cannot be provided on this occasion. **There is a section on the entry form for special needs.**
9. The Festival's 'Child Protection Policy' and approach to 'Creating Safer Festivals for Everyone' is published explicitly in our syllabus, programme and website. By completing and signing the entry form all parents, guardians, carers and teachers of competitors under 18 (or vulnerable adults of any age) confirm that they give (or have obtained) the necessary consents for the competitors to take part in the festival. **Without consent, entry to the festival cannot be accepted.**

Rochester and North Kent Music & Drama Festival **GDPR Data Protection Policy**

Rochester and North Kent Music & Drama Festival (Registered Charity No 287764) is a competitive festival, run by volunteers and registered with the Charity Commission. It is a member of the British and International Federation of Festivals.

Our Privacy Promise

We promise:

- To keep your data safe and private
- Not to sell your data
- Not to share your data with third parties without your specific permission

Collecting your personal information

We obtain your personal information when you either/or:

- Register an entry to the Festival
- Volunteer at the Festival
- Are engaged as an Adjudicator at the Festival
- Ask us for more information about the Festival or contact us with a question or complaint
- Pay for an advert in the programme
- Give us bank details to enable us to transfer money to your bank account (e.g. for a payment or a refund)

The personal information we collect

It may include (but is not limited to) the following:

- Your name, address, phone number, date of birth and email address
- Your bank account number and sort code
- Your contact with us – such as a note of a call you make to us, an email or letter you send to us or other records of any contact you have with us

Using your personal information

Name and National Curriculum Year will be published in the Festival Programme

We may also include a list of cup/prize winners

Sharing your personal information

Apart from the published programme, we will not share your personal information with a third party without your specific permission

Keeping your personal information secure

Access to your personal data will be restricted to those personnel who administer the Festival. We will store your information for as long as we have to by law. If there's no legal requirement, we will only store it for as long as we need it. We will also keep some personal information for a reasonable period; for example, to send a syllabus for the following year's Festival. It will be normal for us to retain information for up to 6 (six) years.

You should be aware that communications over the internet (such as emails) are not secure unless they are encrypted. We cannot accept responsibility for any unauthorised access or loss of personal information that is beyond our control.

Your privacy rights

You can write to us at any time to get a copy of the personal information that we hold about you. The request, in writing, should be addressed to either:

Dr. D.C. Hubbard, The Pines, 7 Shaws Way, Rochester, Kent, ME1 3DY or dudleyhubb@aol.com

Policy last reviewed: June 2018

Voluntary Donations, Membership Subscriptions and Gift Aid Declaration

Name of Charity: Rochester and North Kent Music and Drama Festival Association

Amount: £ _____

Details of donor / subscriber:

Title _____ Forename(s) _____ Surname _____

Address _____

_____ Postcode _____

Telephone _____

Email _____

I want the charity to treat

(a) * all donations / subscriptions I give from the date of this declaration until I notify you otherwise as Gift Aid donations.

or

(b) * all donations / subscriptions I have given since 6 April 2000, and all donations / subscriptions I give from the date of this declaration until I notify you otherwise as Gift Aid donations. (please delete section (a) or (b) as appropriate)

Signed _____ Date _____

Notes

1. You must pay an amount of income tax and/or capital gains tax at least equal to the tax that the charity reclaims on your donations / subscriptions in the tax year.
2. You can cancel this declaration at any time by notifying the charity.
3. If, in the future, your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you can cancel your declaration (see note 1).
4. If you pay tax at the higher rate you can claim further tax relief in your Self-Assessment tax return.
5. If you are unsure whether your donations qualify for Gift Aid tax relief, ask the charity, or ask your local tax office for leaflet IR65.
6. Please notify the charity if you change your name or address.

Rochester and North Kent Music and Drama Festival

(Registered Charity No: 287764)

Class Sponsorship

Rochester and North Kent Music and Drama Festival is a self-financing organisation with charity status. The main source of income is entry fees and admission fees to the public. The major expenditure is the hire of pianos and professional fees of our adjudicators.

With the help of our members and sponsors the Rochester and North Kent Music and Drama Festival committee will be able to plan future festivals with confidence.

Any individual or business can sponsor a particular class in any of the sections detailed in this syllabus for the suggested sum of £25 (minimum).

If you would like to get involved, please complete and return the form below.

I would like to sponsor a class in the _____ section of the 2019 Rochester and North Kent Music and Drama Festival.

Name of preferred class: _____ (leave blank if you wish the festival to allocate a class).

I enclose the sum of £_____ (min £25) payable to 'Rochester and North Kent Music and Drama Festival.'

I would like the acknowledgement in the programme to appear as follows:

"Class Sponsored by _____"

Title_____ Forename(s)_____ Surname_____

Address_____

_____ Postcode _____

Telephone _____ Email _____

Please send this form to the **Festival Secretary**, 22 Friston Way, Rochester, ME1 2UU

Tunbridge Wells Arts Festival

9th & 10th March 2019

**GEMS Concert 17th March
2019**



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celia.barstow@btinternet.com

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the Syllabus, visit our website**

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